

ARYABHATTA COLLEGE, UNIVERSITY OF DELHI

Check list for Academic Audit for the academic year 2023-24

Department: Computer Science

S. No	Criteria	Remarks
1	Roles and responsibilities of TIC	
a.	Admission process is conducted smoothly and desired number of students are admitted to the course	Yes, 55 Students have admitted in the first year.
b.	Proper orientation programme is conducted to abreast students with the college	Yes
c.	Timely distribution of respective time tables for conduct of classes	Yes, Time table is distributed to all teachers before beginning of the each semester. Also time table is available on college website.
d.	Timely sharing and communicating of workload with respective faculty members	Yes, Work load is timely distributed to respective faculty members.
e.	Timely appointment of ad-hoc/guest faculties to fill up the vacancies if any	Yes
f.	Assignment of co academic responsibilities to faculty members and ensuring conduct of co-academic events.	Yes
g.	Each faculty member submits lesson plan and academic plan in time	Yes
2	Teaching pedagogy	
a.	Is teaching done according to the academic calendar by the faculty members	Yes
b.	Teachers follow their time tables judiciously	Yes
c.	Are teachers adopting ICT tools in their teaching pedagogy	Yes, Teachers are using Projectors, Laptops etc.
d.	Providing training to teachers for taking on line classes	All Teachers of the Computer Science Department are aware of online teaching and they are using Google Meet Platform for online classes when required. Also teachers are using Google Classroom platform for assignments, practicals and class notes.
e.	Ensuring a proper and standard mode of teacher student interface in online teaching	Teachers are using google meet platform to interact with students.
f.	Methods of Experiential learning , Participative learning and Problem Solving adopted for enriching teaching pedagogy	Yes
g.	Department has taken care of advance learners and slow learners	Yes
3	Evaluation process	
a.	Are home assignments, tests, quizzes etc. conducted by each faculty member as per the university requirement	Yes, We are strictly following university guidelines regarding assignments, tests and quizzes.
b.	Are teachers actively involved in external	Yes, Teachers are actively involved in invigilation

Narender K
(NARENDER KUMAR)
 (External Auditor)

Sonal
Dr. Sonal Linda
 (Teacher-in-charge)

	examination process – invigilation, paper setting, paper checking etc.	duty, paper setting and paper checking.
c.	Is attendance timely uploaded by faculty members each month	Yes, Teachers have uploaded monthly attendance on attendance portal of the college.
d.	Students are updated with their internal assessment marks before the end of semester.	Yes
4	Research orientation	
a.	Besides teaching, are faculty members involved in research work	Yes, Many teachers have published research papers in reputed journals.
b.	Mention a few areas of involvement of teachers to illustrate their research inclination	Soft computing, Artificial intelligence, Machine Learning, Deep learning, Data Science, Software Engineering
5	Continuous quality enhancement	
a.	Encouragement of students for co-curricular activities and project-based tasks	Yes, Students have actively participated in co-curricular activities organized by college and departments.
b.	Extra efforts done by teachers for development of students besides classroom teaching	Teachers are continuously involved in monitoring student progress.
c.	Mentoring of students besides lecturing	Yes, Students mentoring is done by teachers

Suggestions of External Auditor for improvement of Academic standards of Department (if any)

Narender Kumar

(External Auditor)

(NARENDER KR.)

Professor, Deptt. of Mathematics

Deepak

S. K. Singh
(Teacher-in-Charge)